



KITCHEN ASSISTANT VACANCY

ST BEDE'S CATHOLIC PRIMARY SCHOOL JARROW

CEO: Mr T.B. Tapping

Head Teacher: Mrs. M. Rooney

The Diocese of Hexham and Newcastle has a growth plan for Bishop Chadwick Catholic Education Trust to serve South Tyneside, Sunderland and East Durham, with a total of 34 schools in the Trust by July 2022.

Bishop Chadwick Catholic Education Trust was established in February 2016, currently there are thirty schools within the Trust with a schedule of additional schools joining each term. The details of each of the schools currently within the Trust can be found on our website www.bccet.org.uk

St. Bede's is a happy, family orientated and inclusive school and we are seeking to appoint a catering assistant. St Bede's is a warm and welcoming community where everyone feels valued and part of the team. You will be working alongside dedicated and professional staff and St Bede's has happy, polite and well-behaved children. As part of the Trust you will have access to professional development opportunities.

If you love a challenge and are flexible to change, have the commitment, energy, initiative and drive to help us meet our aims – then we welcome your application.

Bishop Chadwick Catholic Education Trust safeguards and protects its students and staff by being committed to respond in accordance with South Tyneside Child Protection Procedures. Enhanced DBS checks are mandatory for all school staff.

Salary: LGS Band 3 scale point 3, £19,264 (pro rata £9,601.99)

Start Date: ASAP

Contract: 20 hours per week, term time only. Term Time plus 5 days (PD days).

Shift pattern: 10.00am – 2.00pm

Completed application forms should be submitted by email to office@stbedesjarrow.co.uk by **9.00am** on **10 October 2022**. Emailed applications are required and CVs will not be accepted. For enquiries regarding this role, please contact Mrs Moya Rooney mrooney@stbedesjarrow.co.uk

Interviews will be held on **Friday 14 October 2022 in school**.

Electronic signatures will be accepted but candidates will be required to add a written signature to their application when circumstances allow.

The position we are filling is exempt from the provisions of the Rehabilitation of Offenders Act and a satisfactory Enhanced DBS from the Disclosure and Barring Service is required as part of pre-employment checks.

Bishop Chadwick Catholic Education Trust is an equal opportunities employer, welcoming applications from all sections of the community. We are committed to safeguarding and promoting the welfare of young people and vulnerable adults and we expect staff and volunteers to share this commitment.

An online search will be completed for all shortlisted candidates.